



END USER DOCUMENT



ERP - PROJECT

SUGMAYA

END USER DOCUMENT

FOR

PROJECT SYSTEM

PROJECT ACTIVITY CONFIRMATION

TABLE OF CONTENTS

1	DOCUMENT CONTROL	3
1.1	DOCUMENT HISTORY	3
1.2	DISTRIBUTION	3
2	OVERVIEW.....	4
3	ACTIVITY CONFIRMATION.....	5
3.1	MENU PATH.....	5
3.2	STEPS	5
4	CANCEL/REVERSE ACTIVITY CONFIRMATION	7
4.1	MENU PATH.....	7
4.2	STEPS	7
5	GLOSSARY	8
6	APPENDIX	9
6.1	T - CODES FOR REPORTS.....	9

1 DOCUMENT CONTROL

This is a controlled document and will be maintained on UJVNL portal.

Changes to this document will be recorded below and must be published to all interested parties.

1.1 DOCUMENT HISTORY

Version	Date	Author	VERSION DETAILS
V01	09-02-2018	Jatin Mahajan	First Issue

1.2 DISTRIBUTION

Date	Name	Purpose
	Mr. Mukesh Verma	For Information

2 OVERVIEW

During the execution of Project, work performed for an activity is captured in the system through confirmation of activity.

For confirming the activity the actual start date, actual finish date and actual work has to be maintained.

It is possible to maintain multiple confirmations of an activity for different period by maintaining relevant start date, finish date and work.

Confirmation can be daily, weekly, monthly, backdated. In case confirmation has to be modified, reversal of confirmation is possible.

Based on this confirmation percentage of completion of activity and milestone report for project will be updated.





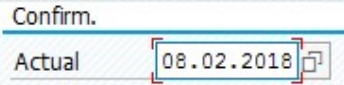
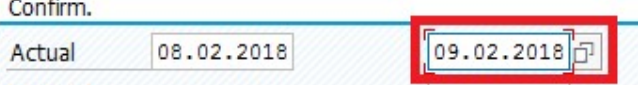
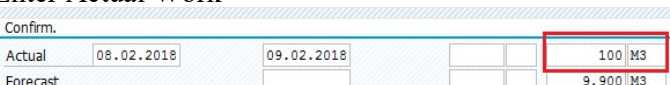
3 ACTIVITY CONFIRMATION


3.1 MENU PATH

Menu Path	<i>SAP menu → Logistics → Project System → Progress → Confirmation → Individual Confirmation</i>
Transaction Code	CN25

3.2 STEPS

Enter the following data in the Input screen to Confirm activity

Step No	Field Name	Description	User Action and Values
1	Network	Network Number	<ul style="list-style-type: none"> Click on network number field Click on F4  button, new screen for Order Number will appear
2	Project Definition	Project ID to be maintained	<ul style="list-style-type: none"> Enter Project ID Click on Continue  button Select the appropriate Network Number Click on Continue  button Copy Network Number
3	Activity	Activity Number	<ul style="list-style-type: none"> Open T-Code CN47N Paste Network Number in Network/Order Field Click on Execute  button Copy appropriate Activity Number and paste the same in Activity field in T-Code CN25 Press enter New screen for Enter Network Confirmation will appear
4	Actual Start Date	Actual Start Date for the confirmation of the work for the activity	Enter Actual Start Date 
5	Actual Finish Date	Actual Finish Date for the confirmation of the work for the activity	Enter Actual Finish Date 
6	Actual Work	Actual Work Value	Enter Actual Work 

			<p>Click on Save  button Accept all the popups are coming.</p>
--	--	--	--






4 CANCEL/REVERSE ACTIVITY CONFIRMATION

4.1 MENU PATH

Menu Path	<i>SAP menu → Logistics → Project System → Progress → Confirmation → Individual Confirmation</i>
Transaction Code	CN29

4.2 STEPS

Enter the following data in the Input screen to Cancel/Reverse activity confirmation

Step No	Field Name	Description	User Action and Values
1	Network	Network Number	<ul style="list-style-type: none"> Click on network number field Click on F4  button, new screen for Order Number will appear
2	Project Definition	Project ID to be maintained	<ul style="list-style-type: none"> Enter Project ID Click on Continue  button Select the appropriate Network Number Click on Continue  button Copy Network Number
3	Activity	Activity Number	<ul style="list-style-type: none"> Open T-Code CN47N Paste Network Number in Network/Order Field Click on Execute  button Copy appropriate Activity Number and paste the same in Activity field in T-Code CN29 Press enter Click on Save  button

5 GLOSSARY

Activities	Components of a SAP Network that describe the work that needs to be completed in support of a project
CO	Controlling “module” in SAP – Controlling provides you with cost information for management decision-making
Company code	SAP term for legal entity for which a complete self-contained set of accounts can be drawn up for external statutory reporting
Controlling Area	SAP organization element used to cover those company codes that share common cost accounting principles and processes
Cost Element	Cost elements classify an organization’s valued consumption of production factors within a controlling area. A cost element corresponds to a cost-relevant item in the chart of accounts.
Network	SAP term for a group of activities that represent the sequence of activities (or single activity) within a project
Plant	In Logistics, a plant is an organizational unit for dividing an enterprise according to production, procurement, maintenance, and materials planning. A place where materials are produced, or goods and services are provided.
PR	Purchase Requisition
PO	Purchase Order
Profit Centre	A profit center is a SAP organizational unit in accounting that reflects a management-oriented structure of the organization for internal Management Accounting controls
Project definition	The SAP term for a binding framework covering all organizational elements created within a project
PS	Project Systems - a “module” within the SAP-ERP central component (ECC) that handles projects
SAP	Systems, Applications and Products (in data processing) The name of the software vendor selected to provide the base application for Project STA
SAP ERP Central Component (ECC)	The “brand” name of the SAP application that delivers integrated business solutions. This solution contains a breadth of applications that support both specific industries and functional departments. This solution is broken into a series of logically defined modules (e.g. PS or Finance) each consisting of a series of components
WBS	Work breakdown structure - a work breakdown structure is a model of the work to be performed in a project organized in a hierarchical structure. Specifically, in SAP terminology WBS are master data elements used in PS to structure and collect costs on projects

6 APPENDIX

6.1 T - CODES FOR REPORTS

T-Code	Description
CN60	Change Documents for Projects/Netw.
CN41	Structure Overview
CN41N	Project Structure Overview
CN42	Project Definitions
CN42N	Project Definitions
CN43	WBS Elements
CN43N	WBS Elements
ME2J	Purchase Orders for Project
ME5J	Purchase Requisitions for Project
CNMM	ProMan
CJI3	Actual Costs/Revenues
CJI8	Budget
CJI5	Commitment
S_ALR_87013557	Budget actual variance
S_ALR_87013558	budget/ actual/ commitment/assigned
S_ALR_87013559	budget distributed
S_ALR_87013560	Budget updates report
S_ALR_87013561	Availability control at WBS level
S_ALR_87013542	Cost element report for actual commitment
ZCN48N	Activity Confirmation Report
ZCN41N	Project Dates Report